

**Transfer Agreement
Between
Oklahoma City Community College
and
University of Central Oklahoma**

Effective Academic Year: 2008-9

**Associate in Arts Degree in Literature-Humanities/Literature Emphasis
and
Bachelor of Arts in English/Creative Studies**

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Department of Language Arts

Dr. David Macey, Chair
English

Date

Date

Susan VanSchuyver, Dean
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College of Liberal Arts

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Vice President for Academic Affairs

Dr. William Radke, Provost
Vice President for Academic Affairs

Date

Date

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PROGRAM TRANSFER AGREEMENT

SECTION I: *PURPOSE*

This formal program transfer agreement is made and entered into by the University of Central Oklahoma, hereinafter referred to as UCO, and Oklahoma City Community College, hereinafter referred to as OCCC. By this agreement, UCO and OCCC express a shared commitment to increasing opportunities for student access to and success in higher education. By clarifying transfer policies and procedures, which assure articulation between programs, the institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree. Upon formal approval of this transfer agreement by the appropriate officials of both institutions, each is free to publicize the terms herein.

SECTION II: *AGREEMENT PROVISIONS*

Students will meet or exceed admissions requirements at OCCC upon enrollment in the designated degree program. Performance and curricular deficiencies will be met prior to transfer to UCO and in accordance with the remediation policies of the community college.

Students who begin their degree program during the effective academic year at the designated Oklahoma community college, maintain continuous enrollment, and graduate with the designated degree/program are eligible to transfer to UCO under the terms of this agreement.

Students under this agreement who complete the designated program of courses and apply to UCO with a retention GPA of 2.0 or higher will be eligible for admission to UCO.

When students matriculate to UCO, they may apply for financial aid through the Financial Aid Office of UCO. UCO offers some scholarships specifically to transfer students.

SECTION III: *REQUIREMENTS*

1. Courses in this agreement are accepted at UCO, as specified, and apply to the student's baccalaureate degree program in the same manner as non-transferring students. Minimum grades required to meet requirements are the same for courses taken at the community college and courses taken at UCO.
2. Upon transfer, continuously enrolled students under this agreement may petition to meet program requirements from the UCO catalog in effect the semester they started at the designated Oklahoma community college. Students, transferring and non-transferring, may need to complete additional coursework in order to meet current certification requirements. UCO courses are continuously assessed and changed to meet changing educational needs. Transfer students will receive the same treatment and protection relative to course changes afforded to non-transferring students.

3. Academic forgiveness provisions (repeat and reprieve) granted at the community college will be honored at UCO.
4. The standards for graduation will be the same for students transferring under this agreement as for non-transferring students, except that general education/university core requirements for students transferring under this agreement will be considered met unless a course is a pre-requisite to a program requirement.
5. Oklahoma State Regents for Higher Education minimum standards for a baccalaureate degree will be met.

SECTION IV: *UPDATES/REVIEW/DISCLAIMER*

This agreement is subject to change by legislative action, the Department of Education, the Regional University System of Oklahoma, the Oklahoma State Regents for Higher Education, or external governing/accrediting agencies.

This agreement will be reviewed annually by the appropriate department chairs at the University of Central Oklahoma and the community college and revised according to University and community college procedures. This review will take place in the spring, in order to incorporate program changes for the subsequent academic year.

Any revisions to the original Program Transfer Agreement will be communicated to all signatories of the original agreement as well as appropriate individuals on both campuses.

This agreement may be discontinued by either institution as need arises upon written notification to the other institution prior to the termination date.

Both institutions are committed to the partnership and the success of the student in pursuit of this degree program. Both parties will work toward ensuring that currently enrolled students have the opportunity to complete their degree programs effectively and efficiently.

Transfer Agreement

Oklahoma City Community College: A.A. Literature--Humanities/Literature Emphasis
and
University of Central Oklahoma: B.A. English/Creative Studies
Major Code: 5041

Oklahoma City Community College Courses

ENGL 1113 English Composition I
ENGL 1213 English Composition II
POLSC 1113 American Federal Government
HIST 1483 U.S. History to the Civil War **or**
HIST 1493 U.S. History since the Civil War
At least one course from Life or Physical Science must include a lab.
Sciences
Math 1503 or Math 1513 or Math 2013

HUM 2213 Humanities-Classical and Medieval
HUM 2223 Humanities-Modern

ENGL 2543 English Literature to 1798
ENGL 2653 English Literature since 1798
ENGL 2773 American Literature to 1865
ENGL 2883 American Literature since 1865
ENGL 2423 World Literature to 1700 **or**
ENGL 2433 World Literature since 1700

Total 61 hours

To include additional course work required for the A.A. as stated in the OCCC catalog.

UCO Requirement

ENG 1113 English Composition
ENG 1213 English Composition and Research
POL 1113 American National Government
HIST 1483 History of U.S. to 1877
HIST 1493 History of U.S. since 1877

OCCC A.A. degree completes UCO University Core requirements.

HUM 2113 Humanities Ancient-Medieval
HUM 2223 Humanities Renaissance-Modern

ENG 2543 English Literature to 1800
ENG 2653 English Literature since 1800
ENG 2773 American Literature to 1865
ENG 2883 American Literature since 1865
ENG 3193 World Literature I **or**
ENG 3213 World Literature II

Remaining University of Central Oklahoma courses:.....63

English - Creative Studies 31-40

Literature..... 6

Required courses:

- ENG 3013 Shakespeare **OR**
- ENG 3033 Shakespeare
- ENG 4283 English Grammar and Usage

Creative Studies Courses 7-8

Required courses:

- CSDY 3573 Fundamentals of Creative Writing I **OR**
- CSDY 3432 Professional Writing I
- CSDY 3583 Fundamentals of Creative Writing II **OR**
- CSDY 3593 Genre Studies in Creative Writing
- CSDY 4982 Capstone Paper in Creative Studies

Creative Studies Elective Courses (4000 Level)..... 18

Modern Language Requirement.....0-8

All students completing a B.A. in English - Creative Studies shall complete the first two semesters of a second language. Students may alternatively fulfill the language requirement by proof of academic work in the second language (CLEP test through LANG 1224), four years of high school language courses, or transfer work from another institution.

Electives to bring total to 124

Minimum Grade Requirements

**Average in (a) all college course work, (b) course work at UCO,
and (c) major courses..... 2.50**

UCO electives.....23-32
Total hours at OCCC.....61
Total hours at UCO.....63
Electives to bring total to.....124

Minimum Grade Requirements

For other regulations pertaining to graduation, see pages 49-50 of the 2008-2009 catalog.